



Indian Hill PTO

# Club Proposal Form (Document 1-2)

Thank you for your idea for a club for students in the Indian Hill School District. The objective of the IH PTO school clubs is to provide an enriching experience to our students with activities that are safe, age appropriate and of interest to a broad range of participants. To begin, please submit the following information for the approval process. Please include any supporting materials or extra pages that you feel would be helpful to explain your proposal.

Date: \_\_\_\_\_

Sponsor Name: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Description of Club: \_\_\_\_\_

Number of volunteers or other support needed: \_\_\_\_\_

Target Number of children/session:	Grade Level(s)**:
Duration of Program:	Time of Day:
Equipment Needed:	Facilities Needed:
Snack Provided (yes or no):	Estimated Cost per Student:

Are you willing to give scholarships to students that have financial need? yes no

Instructor(s)\*Name: \_\_\_\_\_ E-Mail: \_\_\_\_\_ Phone#: \_\_\_\_\_

Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Qualifications: \_\_\_\_\_

\*Must complete a background check and provide a valid government issued ID and fingerprints.

\*\*If more than one grade or school involved, explain how the students will be organized.

**Please submit this form to your IH PTO School Program Chair or the IH PTO Vice President.**